



RAHUL COLLEGE OF EDUCATION

UGC Recognition under sec 2(f) of the UGC Act 1956 | N.C.T.E. Recg. No. WRC/5-6/89/2006 Dtd. 27/09/2006 Code No. APW03437/123403 Affiliated To University of Mumbai
AFF/RECOG.1/1249 of 2007 Dtd. 28 Feb. 2007 | NAAC Accredited with Grade "B++" (1st Cycle) | College Code : 767 | Hindi Linguistic Minority institution

Ref. No. RCOE-2025-2026-CDC-015

Date: 22/12/2025

Notice of 3rd CDC Meeting for Academic Year 2025–2026

This is to inform all the members that the 3rd meeting of the College Development Committee (CDC) for the Academic Year 2025–2026 is scheduled to be held on **03/01/2026 at 1:30 p.m.** in the **Boardroom**.

Agenda

1. To review and approve the Minutes and Action Taken Report (ATR) of the previous CDC meeting.
2. To review student support services such as mentoring, counseling, scholarships, and student development activities.
3. To evaluate extension activities and community outreach programmes .
4. To assess faculty development and leadership training activities.
5. To approve new financial proposals and lab/equipment and library upgrades.
6. To review the status of AQAR submission.
7. To monitor the progress of collaborative academic and research projects.
8. To finalize criteria and categories for student awards and recognitions.

Ms Sarita Vishwakarma
CDC Coordinator



Dr. Frances Vaidya
Principal,

Rahul College of Education
PRINCIPAL
RAHUL COLLEGE OF EDUCATION
Shree L. R. Tiwari Educational Campus
Mira Road (E)



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Minutes of the 3rd CDC Meeting for the Academic Year 2025–2026

The College Development Committee (CDC) meeting of Rahul College of Education was held in the Boardroom on 03/01/2026 at 1:30 p.m. Dr. Frances Vaidya, Principal of Rahul College of

POD 1: To review and approve the Minutes and Action Taken Report (ATR) of the previous CDC meeting.

DOD: Ms. Sarita Vishwakarma presented the Minutes and Action Taken Report (ATR) of the previous CDC meeting before the members. After detailed discussion, the members reviewed and approved the same.

POD 2: To review student support services such as mentoring, counseling, scholarships, and student development activities.

DOD: Ms. Sarita Vishwakarma informed the members that the institution would organize the "Vachan Sankalp – Book Review Writing Competition" in January 2026. The members appreciated and approved the initiative. Dr. Frances Vaidya informed the members that the Orientation Programme for Semester II and Semester IV students would be conducted on 23rd January 2026 to brief students about subjects, examination patterns, and evaluation systems. Ms. Sarita Vishwakarma further informed the members about activities such as Republic Day, Science Day, and Chhatrapati Shivaji Maharaj Jayanti celebrations. Dr. Frances Vaidya informed the members about scholarship facilities provided to students. Ms. Jaya Pathak highlighted the extension and community outreach activities conducted under DLLE and other initiatives. The members appreciated and approved all the proposed activities and student support initiatives.

POD 3: To evaluate extension activities and community outreach programmes

DOD: Dr. Frances Vaidya informed the members that a Free Health Check-up Camp would be organized for students and staff members as part of the institution's health and wellness initiatives. The camp would include basic health screening, medical consultation, and awareness regarding preventive healthcare and healthy lifestyle practices. The members appreciated the initiative and resolved to ensure active participation and smooth coordination of the programme.

POD 4: To assess faculty development and leadership training activities.

DOD: The members discussed the importance of faculty development and leadership training programmes for enhancing professional competencies, academic quality, and institutional growth. The committee emphasized encouraging faculty participation in workshops, seminars, FDPs, and leadership-oriented training programmes.

POD 5: To approve new financial proposals and lab/equipment and library upgrades.

DOD: Dr. Frances Vaidya presented the proposed financial requirements for academic and infrastructural development along with plans for library upgrades and psychology lab,



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including the purchase of new books and digital resources. The members discussed the need for strengthening library resources and enhancing digital learning facilities to support academic and research activities. The committee resolved to upgrade the library infrastructure and reading facilities, procure new reference books, journals, e-resources, and improve access to digital databases and ICT-enabled learning resources. The proposals were discussed and approved by the members.

POD 6: To review the status of AQAR submission.

DOD: Dr. Frances Vaidya informed the members that the NAAC AQAR portal had not yet opened for submission. The members noted the update and resolved to complete the process once the portal becomes active.

POD 7: To monitor the progress of collaborative academic and research projects.

DOD: Dr. Frances Vaidya informed the external members that the institution is continuously monitoring student projects through structured guidelines and rubrics to ensure quality and timely completion of academic and research work. The members appreciated the monitoring mechanism adopted by the institution.

POD 8: To finalize criteria and categories for student awards and recognitions.

DOD: Dr. Frances Vaidya informed the members that students of Rahul College of Education had received prizes in the Carpe Diem and Utsav Fest competitions. The members congratulated the students on their achievements and appreciated their active participation and performance in co-curricular activities.

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