



RAHUL COLLEGE OF EDUCATION

UGC Recognition under sec 2(f) of the UGC Act 1956 | N.C.T.E. Recg. No. WRC/5-6/89/2006 Dtd. 27/09/2006 Code No. APW03437/123403 Affiliated To University of Mumbai
AFF/RECOG.1/1249 of 2007 Dtd. 28 Feb. 2007 | NAAC Accredited with Grade "B++" (1st Cycle) | College Code : "67" | Hindi Linguistic Minority Institution

Ref. No RCOE-2025-2026-017

Date:26/09/2025

Notice of 2nd IQAC Meeting for Academic Year 2025-2026

This is to inform all the members of the Internal Quality Assurance Cell (IQAC) that the 2nd meeting for the Academic Year 2025-2026 is scheduled to be on 04/10/2025 at 10:00 am in the Boardroom. All the members are requested to kindly make it convenient to attend the meeting.

Agenda

1. To review and approve the Minutes and Action Taken Report (ATR) of the previous IQAC Meeting.
2. To monitor the implementation of the Academic Calendar and curriculum delivery.
3. To review progress on internal assessments, add-on courses, and NEP-aligned modules.
4. To discuss the progress of feedback collection from various stakeholders and Action Taken Reports.
5. To evaluate student participation in curricular, co-curricular, and extension activities including community engagement and outreach programmes.
6. To review the status and effectiveness of ERP and LMS integration for academic and administrative processes.
7. To review faculty participation in Faculty Development Programs (FDPs), workshops, seminars, and academic conferences.
8. To review the Action Plan for the recommendations given in the Academic and Administrative Audit (AAA).
9. To identify and recommend areas requiring improvement in infrastructure and IT facilities.
10. To review and approve research papers and research proposals for further action.
11. To discuss any other matter with the permission of the Chair.

Mr. Yigal Banker
IQAC- Coordinator
IQAC COORDINATOR



Dr. Frances Vaidya
Principal, Rahul College of Education
RAHUL COLLEGE OF EDUCATION
Shree L. R. Tiwari Educational Campus
Mira Road (E)



Minutes of the 2nd IQAC Meeting for the Academic Year 2025-2026

The Internal Quality Assurance Cell (IQAC) meeting of Rahul College of Education was held in the Boardroom on 04/10/2025 at 10:00 a.m. to discuss and transact the following agenda. Dr. Frances Vaidya, Principal of Rahul College of Education, welcomed all the members and introduced those present at the meeting.

1. POD: To review and approve the Minutes and Action Taken Report (ATR) of the previous IQAC Meeting.

DOD: Ms. Sarita Vishwakarma presented the Minutes and Action Taken Report (ATR) of the previous IQAC meeting. After discussion, the external members reviewed and approved the same.

2. POD: To monitor the implementation of the Academic Calendar and curriculum delivery.

DOD: Ms. Sarita Vishwakarma explained the process of monitoring and implementing the Academic Calendar and curriculum delivery. Dr. Frances Vaidya regularly reviewed the progress to ensure timely completion of academic activities.

3. POD: To review progress on internal assessments, add-on courses, and NEP-aligned modules.

DOD: Ms. Sarita Vishwakarma informed the members that internal assessments under the B.Ed. syllabus were being conducted regularly and aligned with NEP guidelines and SDGs through the lesson plan format. Dr. Frances Vaidya further explained the process of lesson plan preparation by students and the corrective guidance provided by faculty members.

4. POD: To discuss the progress of feedback collection from various stakeholders and Action Taken Reports.

DOD: Ms. Sarita Vishwakarma discussed the feedback received from various stakeholders and explained the proposed action plans for improvement based on the feedback analysis.

5. POD: To evaluate student participation in curricular, co-curricular, and extension activities (community engagement and outreach).

DOD: Ms. Sarita Vishwakarma explained the proposed plan for curricular and co-curricular activities along with community engagement initiatives. She informed the members that students would participate in community work in collaboration with the Akshay Shakti Foundation. The external members appreciated and approved the proposal. Dr. Frances Vaidya also informed the members that a Talent Hunt Programme was being planned for first-year students to encourage participation and identify their talents and skills.

6. POD: To review the status and effectiveness of ERP and LMS integration for academic and administrative processes.

DOD: Faculty members presented the progress made in the implementation of ERP and LMS systems. They also discussed future plans for effective utilization of these systems for attendance



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management, timetable preparation, holiday notifications, question paper management, and other institutional activities.

7. POD: To review faculty participation in Faculty Development Programs (FDPs), workshops, and academic conferences.

DOD: Dr. Frances Vaidya stated that every faculty member is planning to undertake one major research project, while their mentees would conduct action research projects. She further mentioned that faculty members would actively guide and participate in research-related activities. The external members appreciated the initiative.

8. POD: To review the Action Plan for the recommendations given in Academic and Administrative Audit (AAA).

DOD: The members discussed the recommendations provided in the Academic and Administrative Audit (AAA). Necessary action plans were proposed to strengthen academic quality, administrative efficiency, and institutional development.

9. POD: To identify and recommend areas requiring improvement in infrastructure and IT facilities.

DOD: Dr. Frances Vaidya suggested the requirement for additional IT facilities such as computers and printers to support academic and administrative work effectively. The external members acknowledged and appreciated the requirements.

10. POD: To review and approve research papers/proposals for subsequent action.

DOD: Dr. Frances Vaidya stated that every faculty member is planning to undertake one major research project, while their mentees would conduct action research projects. She further mentioned that faculty members would guide and participate actively in research-related activities. The external members appreciated and approved the initiative.

11. POD: To discuss any other matter with the permission of the Chair.

DOD: Ms. Seema Shaikh informed the members that her school would be organizing a film screening programme and requested the college to send students to participate in the event. Dr. Frances Vaidya appreciated the opportunity for student exposure and learning and agreed to the proposal.

Prepared by
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Checked & Verified by
Dr Frances Vaidya
Principal
Rahul College of Education

Approved by
Mr. Utsav Tiwari
COO
Rahul Education