



RAHUL COLLEGE OF EDUCATION

UGC Recognition under sec 2(f) of the UGC Act 1956 | N.C.T.E. Reg. No. WRC/5-6/89/2006 Dtd. 27/09/2006 Code No. APW03437/123403 Affiliated To University of Mumbai
AFF/RECOG.1/1249 of 2007 Dtd. 28 Feb. 2007 | NAAC Accredited with Grade "B+" (1st Cycle) | College Code : 767 | Hindi Linguistic Minority institution

Ref. No RCOE-2025-2026-CDC- 014

Date :26/09/2025

Notice

The 2nd College Development Committee (CDC) meeting of Rahul College of Education was held in the Boardroom on 04/10/2025 at 1:30 p.m. to discuss and transact the following agenda. Dr. Frances Vaidya, Principal of Rahul College of Education, welcomed all the members and introduced those present at the meeting.

Agenda

1. To review and approve the minutes and ATR of the previous meeting
2. To review College Development plans related to curriculum development, student support, and infrastructure enhancement.
3. To monitor Academic Calendar implementation and Teaching-Learning processes.
4. To review Research Projects, Publications, and Consultancy initiatives.
5. To approve proposals for Collaborative Programs, MoUs, and Alumni Networking.
6. To review ICT integration and recommend upgrades to LMS, ERP, and smart classrooms.
7. To discuss any other matter with the permission of the chair

Ms Sarita Vishwakarma
CDC Coordinator



Dr. Frances Vaidya
Principal,

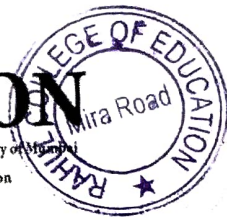
Rahul College of Education

PRINCIPAL
RAHUL COLLEGE OF EDUCATION
Shree L. R. Tiwari Educational Campus
Mira Road (E)



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Minutes of the 2nd CDC Meeting for the Academic Year 2025-2026

The CDC meeting of Rahul College of Education was held in the Boardroom on 04/10/2025 at 1:30 p.m. to discuss and transact the following agenda. welcomed by the Dr Frances Vaidya members present at the meeting.

Agenda and Discussion

1. POD: To review and approve the Minutes and Action Taken Report (ATR) of the previous meeting.

DOD: Ms. Sarita Vishwakarma presented the Minutes and Action Taken Report of the previous CDC meeting before the members. After detailed discussion and review, the members approved the same unanimously.

2. POD: To review College Development plans related to curriculum development, student support, and infrastructure enhancement.

DOD: Dr. Frances Vaidya discussed the College Development Plan focusing on curriculum enrichment, student support services, and infrastructure development. The members suggested strengthening student mentoring activities and upgrading classroom facilities to enhance the teaching-learning environment. The proposed development plans were appreciated and approved by the members.

3. POD: To monitor academic calendar implementation and teaching-learning processes.

DOD: The faculty members reviewed the implementation of the academic calendar and reported that teaching-learning activities were being conducted as per schedule. Discussions were held regarding lesson planning, internal assessments, remedial teaching, and student participation in classroom activities. The members expressed satisfaction with the smooth conduct of academic activities.

4. POD: To review research projects, publications, and consultancy initiatives.

DOD: Dr. Frances Vaidya informed the members about the ongoing research projects, faculty publications, and consultancy activities undertaken by the institution. Faculty members were encouraged to publish research papers in reputed journals and participate actively in research collaborations and consultancy initiatives. The external members appreciated the research efforts of the institution.

5. POD: To approve proposals for collaborative programmes, MoUs, and alumni networking.

DOD: The members discussed proposals for collaborative programmes with schools, NGOs, and educational organizations. Plans for signing Memorandums of Understanding (MoUs) and



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strengthening alumni networking activities were also presented. The committee approved the proposals and recommended organizing alumni interaction programmes regularly.

6. POD: To review ICT integration and recommend upgrades to LMS, ERP, and smart classrooms.

DOD: The faculty members presented the current status of ICT integration in academic and administrative activities. Discussions were held regarding the effective use of LMS, ERP systems, and smart classrooms for attendance, timetable management, online teaching, and assessment processes. The members recommended further technological upgrades to improve efficiency and digital learning practices.

7. POD: To discuss any other matter with the permission of the Chair.

DOD: With the permission of the Chair, members discussed the importance of organizing more student-centered activities such as workshops, community outreach programmes, and skill development sessions. The Chairperson appreciated the suggestions and assured necessary action for their implementation.

Prepared by
Ms Sarita Vishwakarm
Assistant Professor
Rahul College of Education

Checked & Verified by
Dr Frances Vaidya
Principal
Rahul College of Education

Approved by
Mr. Utsav Tiwari
COO
Rahul Education

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