



# RAHUL COLLEGE OF EDUCATION

UGC Recognition under sec 2(f) of the UGC Act 1956 | N.C.T.E. Recg. No. WRC/5-6/89/2006 Dtd. 27/09/2006 Code No. APW03437/123403 Affiliated To University of Mumbai  
ATF/RECOG.1/1249 of 2007 Dtd. 28 Feb. 2007 | NAAC Accredited with Grade "B++" (1st Cycle) | College Code : 767 | Hindi Linguistic Minority Institution

Ref. No RCOE-2025-2026-IQAC-012

Date:26/06/2025

## Notice of 1<sup>st</sup> IQAC Meeting for Academic Year 2025-2026


This is to inform all the members of the Internal Quality Assurance Cell (IQAC) that the 1st meeting for the Academic Year 2025-2026 is scheduled to be on 04/07/2025 at 10:00 am in the Boardroom. All the members are requested to kindly make it convenient to attend the meeting.

### Agenda

1. To review and approve the Minutes and Action Taken Report (ATR) of the previous IQAC meeting.
2. To review and approve the Academic Calendar and Institutional Action Plan.
3. To discuss the implementation of recommendations provided by the NAAC Peer Team members.
4. To initiate implementation strategies for NEP 2020 reforms.
5. To plan workshops/seminars/MOOC Course /FDPs for faculty and staff skill development.
- 6 To finalized the number of VAC / Expert Talk/ Workshop/ seminar for students and Faculty
7. To review feedback mechanisms and prepare tools for 360° feedback.
8. To recommend infrastructure/IT upgrades for teaching-learning enhancement.
9. To review and approve research papers/proposals for subsequent action.
- 10 To discuss about autonomy status
11. To discuss about the status about M.Ed program
- 12-To review the composition and initiate the reconstitution of the IQAC and other statutory/functional committees as per institutional and regulatory requirements.
- 13,To inform that the members of IQAC and CDC will be functional only till autonomy status is approved
14. To discuss any other matter with the permission of the Chair.

  
Mr. Yigal Banker  
IQAC- Coordinator  
IQAC COORDINATOR



  
Dr. Frances Vaidya  
Principal, Rahul College of Education  
**PRINCIPAL**  
RAHUL COLLEGE OF EDUCATION  
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Mira Road (E)



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(N.C.T.E. Recg. No. WRC/5-6/89/2006 Dtd. 27/09/2006 CODE NO. APW03437/123403) AFFILIATED TO UNIVERSITY OF MUMBAI  
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## 1st IQAC

### MINUTES OF MEETING

**Date: 04th July, 2025**

The Internal Quality Assurance Cell (IQAC) meeting was held in the Boardroom of Rahul College of Education on 4<sup>th</sup> July, 2025 at 10.00 am to transact the following agenda. Dr. Frances Vaidya, Principal of Rahul college of Education greeted everyone and introduced the members present in the meeting. Dr. Frances Vaidya requested Ms Sarita Vishwakarma to present the IQAC.

**AG 1. To review and approve the Minutes and Action Taken Report (ATR) of the previous IQAC meeting.**

**POD:** Ms. Sarita Vishwakarma greeted all the dignitaries and presented the Action Taken Report (ATR) of the previous meeting.

**DOD:**

- The minutes and ATR of the previous meeting were reviewed thoroughly.
- All members unanimously approved the documents without any corrections.
- It was resolved that the ATR would be archived and referred to during future planning and review discussions.

**AG 2. To review and approve the Academic Calendar and Institutional Action Plan.**

**POD:** Ms. Sarita Vishwakarma shared the new Academic Calendar for the Academic Year 2025–26.

**DOD:**

- Dr. Frances Vaidya elaborated on the implementation of a Unified Academic Calendar, effective from the current academic year.
- She highlighted how the unified calendar promotes better synchronization among departments and aligns with university guidelines.
- Ms. Seema Shaikh proposed integrating a Semester III internship plan based on UN SDG goals, encouraging students to:
  - Engage in community-based action research.
  - Address real-life social, educational, or environmental problems.
  - Present findings in seminar-style evaluations at the end of the term.

**AG 3. To discuss the implementation of recommendations provided by the NAAC Peer Team members.**



**POD:** Ms. Sarita Vishwakarma presented the NAAC Peer Team's recommendations and the college's action taken report.

**DOD:**

- Ms. Seema Shaikh emphasized the importance of enhancing community outreach and extension work through curriculum-integrated service learning.
- She suggested utilizing GOV.in, Parakh Report Card, and other national platforms for obtaining relevant and inclusive educational content.
- She also shared insights from international education events:
  - Melbourne Session (22–23 July) focusing on inclusive and value-based education.
  - Paper presentation in Hong Kong (8–9 July) focused on cross-cultural pedagogical practices.

#### **AG 4. To initiate implementation strategies for NEP 2020 reforms.**

**POD:** Ms. Sarita Vishwakarma outlined major NEP 2020 policy reform areas.

**DOD:** The following strategies were accepted for phased implementation:

- Buddy Teaching: Peer-assisted learning for stronger academic support.
- Promotion of Student Leadership Programs to foster self-reliance and initiative.
- Benchmarking against best practices from reputed schools and institutions.
- Integration of UNESCO's Read to Lead initiative and visits to Panchgani's Asian Plateau for experiential learning.
- Encouraging students to use community literature like Pratham Books for literacy development drives.

#### **AG 5. To plan workshops/seminars/MOOC Courses/FDPs for faculty and staff skill development.**

**POD:** Dr. Frances Vaidya presented the list of FDPs attended by faculty and future plans.

**DOD:** It was resolved to plan the following for the coming semester:

- A 32-hour VAC (Value-Added Course) in collaboration with Shristi, focusing on agriculture and agro-tourism.
- A 2-day module on Design Thinking, aligned with the internship curriculum.
- Special lectures on astronomy, media literacy, and interdisciplinary education themes.

#### **AG 6. To finalize the number of VAC / Expert Talks / Workshops / Seminars for students and faculty.**

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**POD:** A discussion was initiated on expanding knowledge-sharing activities.

**DOD:** Proposed the inclusion of 6–8 expert sessions for the semester.

- Recommendations for speakers included:
  - Mr. Sachin Ghoshi: Renowned speaker (noted to be expensive).
  - Ms. Rakhi: Preferred for budget alignment.
- To improve digital competency among students, members agreed to include sessions on:
  - AI tools like NotebookLM, Grok, and beyond Canva/ChatGPT.
  - Introduction to ethical AI usage and content creation tools.

**AG 7. To review feedback mechanisms and prepare tools for 360° feedback.**

**POD:** Ms. Sarita Vishwakarma presented the feedback reports and new evaluation scale.

**DOD:** The new 5-point stakeholder feedback system was reviewed and approved.

- Key differences from the previous 2-point scale were noted in terms of specificity and utility.
- The IQAC decided to:
  - Initiate the development of a 360° feedback system, involving feedback from peers, students, mentors, and employers.
  - Ensure feedback loops are data-driven and analyzed for policy improvement.

**AG 8. To recommend infrastructure/IT upgrades for teaching-learning enhancement.**

**POD:** Ms. Sarita Vishwakarma outlined proposed upgrades and digital teaching requirements.

**DOD:** Agreed on the need to record classroom lectures and:

- Upload them to a dedicated college YouTube channel.
- Build a digital content repository for student access.
- Recommended investment in:
  - Smart boards
  - Audio-video recording tools
  - Upgraded LMS or CMS system

**AG 9. To review and approve research papers/proposals for subsequent action.**

**POD:** Ms. Sarita Vishwakarma showcased faculty-led research initiatives.

**DOD:**

- Research proposals were scrutinized and approved for submission.
- Encouraged more faculty to publish in UGC CARE-listed and Scopus-indexed journals.



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- Recommended organizing a Research Methodology Workshop in the upcoming semester.

## **AG 10. To discuss autonomy status.**

**POD:** Dr. Frances Vaidya provided updates on autonomy-related queries received via email.

**DOD:** Seema Shaikh recommended initiating autonomy by: Proposing the constitution of statutory bodies and academic committees in accordance with UGC guidelines.

It was resolved to organize a meeting to outline roles, timelines, and documentation for submission to the affiliating university and UGC.

## **AG 11. To discuss the status of the M.Ed. Program.**

**POD:** Discussions focused on preparing for the launch of the M.Ed. program.

**DOD:** Members agreed to align the planning with the overall autonomy roadmap.

A sub-committee will be formed to develop curriculum, timelines, and resource requirements.

## **AG 12. To review the composition and initiate the reconstitution of the IQAC and other statutory/functional committees as per institutional and regulatory requirements.**

**POD:** Dr. Frances Vaidya informed that Ms. Sangeeta Gole will step down from IQAC and CDC due to personal reasons.

**DOD:** New member recommendations by Ms Seema Shaikh

- Dr. Pramila Kudva (Education Consultant)
- Dr. Seema Negi (School Director)
- Reconstitution will be formalized in the next circular based on institutional norms.

## **AG 13. To inform that the members of IQAC and CDC will be functional only till autonomy status is approved.**

**POD:** Dr. Frances Vaidya made the announcement.

**DOD:**

- Members acknowledged the term limitation.
- It was agreed that all documentation and reports must be completed within the current term.
- Preparation for reconstitution post-autonomy will begin concurrently.

## **AG 14. To discuss any other matter with the permission of the Chair.**



**POD:** Ms. Seema Shaikh proposed details for a practical, SDG-aligned internship model.  
**DOD:** The 11-week SDG-based internship plan was well received.

- It includes:
  - A 2-day Design Thinking Workshop
  - Community-based micro research projects
  - Presentation and documentation by students
- Approved for pilot implementation in Semester III with structured mentorship and evaluation.

Prepared by  
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