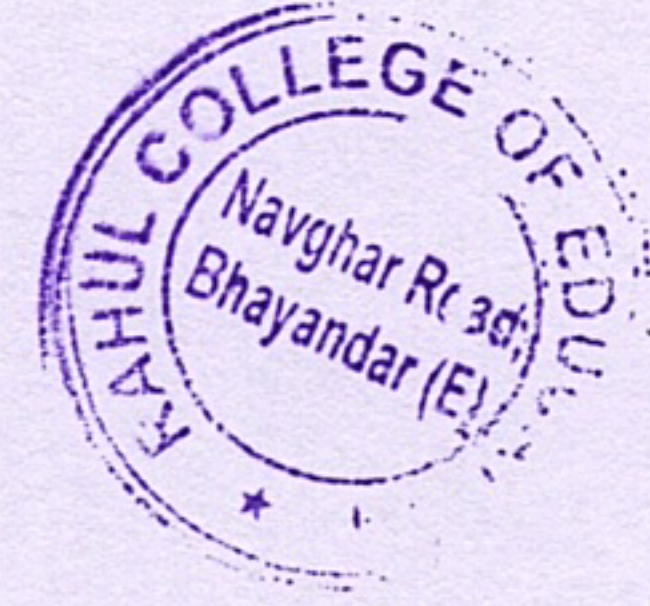




# RAHUL COLLEGE OF EDUCATION

(N.C.T.E. Regg. No. WRC/5-6/89/2006 Dtd. 27/09/2006 CODE NO.APW03437/123403) AFFILIATED TO UNIVERSITY OF MUMBAI AFF/RECOG.1/1249 OF 2007 Dtd.28 Feb.2007

## NOTICE



Respected IQAC Members,

Greetings. The 2<sup>nd</sup> IQAC Meeting for the Academic Year 2022 – 2023 has been scheduled on 06<sup>th</sup> August 2022 at Board Room of Rahul College of Education. The time for the meeting is 10.00 am.

The agenda for the meeting is:

1. Review of Previous Minutes
2. Academics: Mid-Year Assessment
3. Co-Curricular Activities: Mid-Year Review
4. Documentation and Record Keeping

Your presence and input in the meeting will be pivotal and help the college to maintain its ethos, values and culture to the highest standards.

For more information, please reach out to the IQAC Coordinator – Mr Yigal S Banker at +919619922858 or [yigal.banker@rahuleducation.com](mailto:yigal.banker@rahuleducation.com).

Thanking You,

**Mrs Sanjana Mishra,**

**I/C Principal.**

**I/C PRINCIPAL  
RAHUL COLLEGE OF EDUCATION  
Navghar Road, Bhayandar (E),  
Dist. Thane - 401 105.**

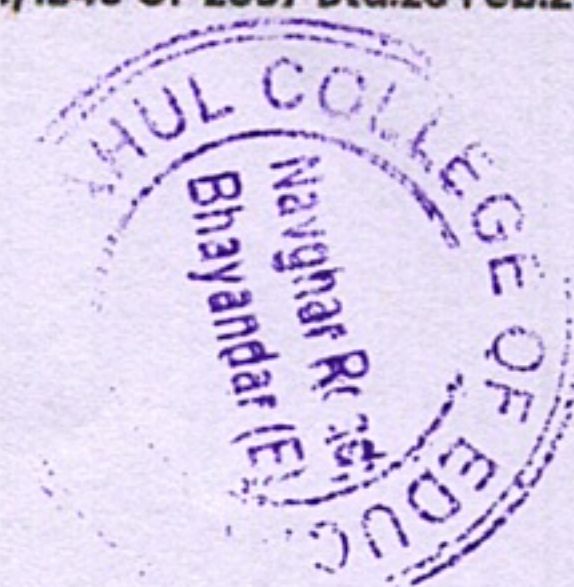
**IQAC COORDINATOR**





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## Minutes of Meeting -02

### Institutional Quality Assurance Cell (IQAC)

Date: 06<sup>th</sup> August 2022

Time: 10.00 am

Venue: Board Room of Rahul College of Education

#### **AGENDA 01: Review of Previous Minutes**

##### **Points of Discussion (POD):**

##### POD 1: Review of Previous Minutes

DOD 1: Mr Yigal S Banker read out the previously approved minutes of the meeting of the IQAC Meeting conducted.

#### **AGENDA 02: Academics: Mid-Year Assessment**

##### POD 2: Review of academic performance and progress of students.

DOD 2: Mrs Sarita Vishwakarma presented the exam result analysis of the students of the B.Ed. program and emphasized the need for student motivation in order to perform better in the examinations. She also spoke about time taken to complete the exam papers was more by the students as they had lost practice in writing the papers due to COVID-19. Furthermore, she emphasized solving past year papers in order to prepare students better.

Mrs. Sanjana Mishra also pointed out that the online/offline examinations and irregular examination cycles also caused difficulty in the examinations of the students. Furthermore, she appreciated the proactive approach of the faculty in identifying areas that require extra attention during the academic year.

##### POD 3: Identification of areas for improvement.

DOD 3: Mrs Sarita Vishwakarma along with Mr Yigal Banker were asked to submit a proposal ahead for improving the scores of the students in their examinations. Mrs Ahuti Senapati suggested the need for regular parent-teacher interactions to keep parents informed about their child's progress was also stressed.

#### **AGENDA 03: Co-Curricular Activities: Mid-Year Review**

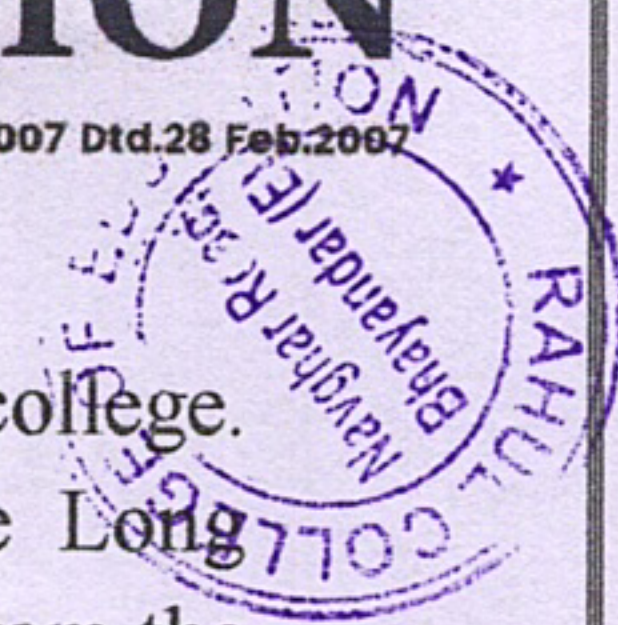
##### POD 3: Evaluation of co-curricular activities conducted so far.





# RAHUL COLLEGE OF EDUCATION

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DOD 3: Mrs Alka Jain presented the co-curricular activities conducted so far in the college. She proposed to apply for the establishment of the DLLE – Department of Life Long Learning and Extension Committee in the college which would receive its directives from the University of Mumbai. This would help students gain a certificate from the University and be given marks as well in their examinations. She also suggested that student engagement during such curricula was exceptional student feedback was quite satisfactory. Mrs Alka Jain also suggested that through MOUs with other colleges having a better access to areas in the Suburbs of Mumbai, more co-curricular activities can be conducted as this would allow them to widen their horizon and gain better insights and also acquire team working spirit.

Mr Utsav Tiwari proposed that he speak to a few colleges in Mumbai and get them connected to Rahul College of Education for the same. He also suggested arranging for visits to inclusive schools such as the Gateway School, Urja School, National Association for the Blind etc. Sir further added that intercollegiate events be organized for and by the students to learn teamwork and other interpersonal skills.

### POD 5: Suggestions for enhancing co-curricular programs.

Mrs. Sanjana Mishra encouraged interdisciplinary collaborations for co-curricular activities. It was suggested that faculties could work together to organize events that integrate various skills and knowledge areas. For instance, a student of English pedagogy could collaborate with the drama club for a literary-themed drama production.

Ms Dhanisha Benoy emphasized the need for regular workshops and exhibitions to showcase the talents of students. The proposal was well-received, and it was decided to schedule a series of workshops and plan an exhibition to showcase the creative endeavours of the students.

### **AGENDA 04: Documentation and Record Keeping**

Mr Yigal Banker suggested the following names and asked them to take care of the respective Criteria:

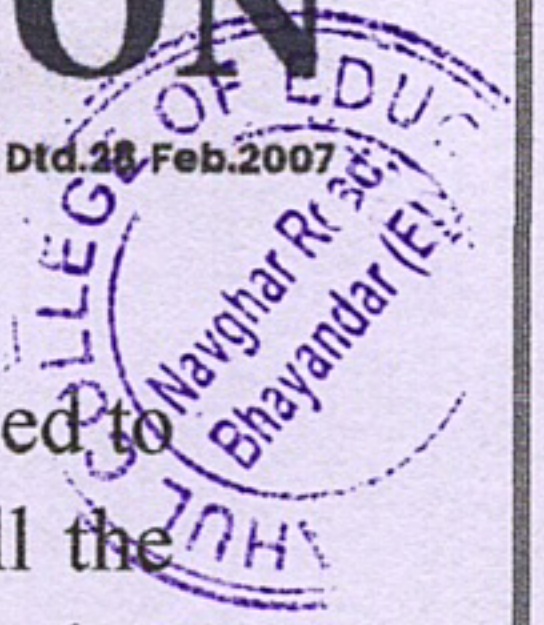
Sr No.	Name	Criteria
1	Mr Pradeep Shukla	Criteria 1
2	Mrs Alka Jain	Criteria 2
3	Mrs Dhanisha Benoy	Criteria 3
4	Mrs Joyce Britto	Criteria 4
5	Mrs Sarita Vishwakarma	Criteria 5
6	Mrs Ruchita Tiwari	Criteria 6
7	Mrs Joyce Britto	Criteria 7



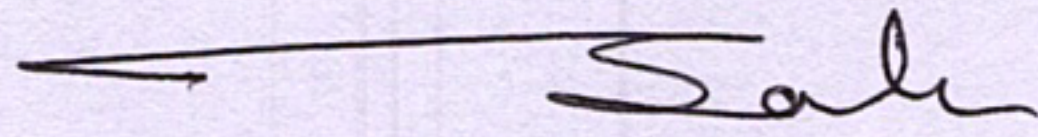


# RAHUL COLLEGE OF EDUCATION

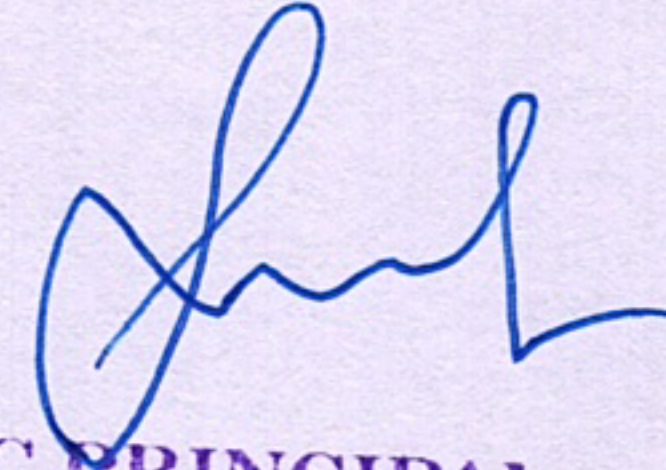
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With all agendas being discussed and no new agenda on the floor, the meeting was deemed to have ended. The minutes were asked to be prepared and submitted at the earliest to all the members. The next date and time for the meeting was agreed upon by all the members to be: 05<sup>th</sup> November 2022.



IQAC COORDINATOR



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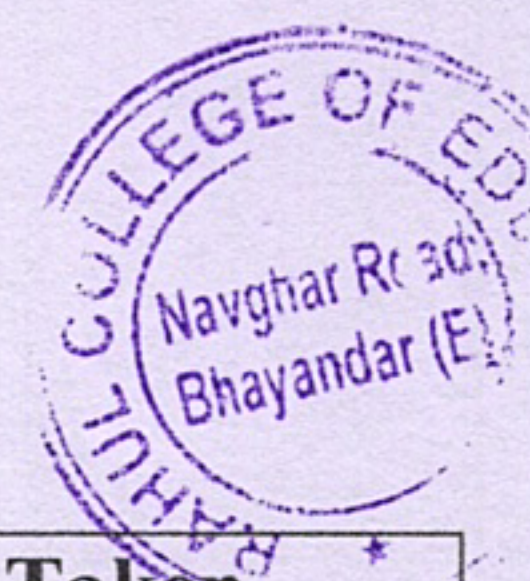




# RAHUL COLLEGE OF EDUCATION

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## IQAC : Action Taken Report 02



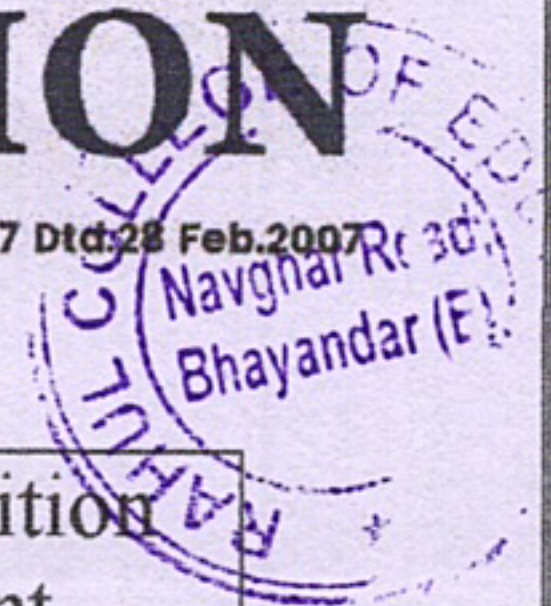
Agenda	Points of Discussion (POD)	Details of Discussion (DOD)	Action Taken
<b>01. Review of Previous Minutes</b>	POD 1: Review of Previous Minutes	DOD 1: Mr. Yigal S. Banker read out the previously approved minutes.	The minutes were reviewed and confirmed by Mr. Yigal S. Banker.
<b>02. Academics: Mid-Year Assessment</b>	POD 2: Review of academic performance and progress of students	DOD 2: Mrs. Sarita Vishwakarma presented an exam result analysis, highlighting the need for increased student motivation and practice with past papers. Mrs. Sanjana Mishra noted challenges from online/offline exams and irregular cycles, while praising proactive faculty efforts.	- Mrs. Sarita Vishwakarma and Mr. Yigal S. Banker to submit a proposal to improve student examination scores.   - Mrs. Ahuti Senapati to organize regular parent-teacher interactions.
	POD 3: Identification of areas for improvement	DOD 3: Mrs. Sarita Vishwakarma and Mr. Yigal S. Banker were tasked with submitting a proposal for improvement. Mrs. Ahuti Senapati stressed the importance of regular parent-teacher interactions.	Implemented as described above.
<b>03. Co-Curricular Activities: Mid-Year Review</b>	POD 3: Evaluation of co-curricular activities conducted so far	DOD 3: Mrs. Alka Jain proposed establishing the DLLE – Department of Life Long Learning and Extension Committee, suggested more co-curricular activities through MOUs with other colleges, and proposed visits to inclusive schools. Mr. Utsav Tiwari to arrange connections with other colleges.	- Mrs. Alka Jain to proceed with the DLLE application.   - Mr. Utsav Tiwari to establish connections with other colleges and arrange visits to inclusive schools.
	POD 5: Suggestions for enhancing co-	DOD 5: Mrs. Sanjana Mishra encouraged interdisciplinary	- Plan and schedule interdisciplinary events and workshops.   -





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	curricular programs	collaborations. Ms. Dhanisha Benoy suggested regular workshops and exhibitions.	Organize an exhibition to showcase student talents.
<b>04. Documentation and Record Keeping</b>	-	- Mr. Yigal Banker assigned members to handle specific Criteria as listed.	Members assigned to criteria to begin their respective documentation tasks.

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