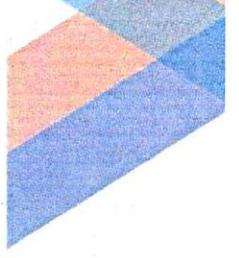




# RAHUL COLLEGE OF EDUCATION (ENGLISH MEDIUM)

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6.01.2021

OW/RCOE/232/20-21

## NOTICE



Respected Members,

The 3<sup>rd</sup> IQAC Meeting of Rahul College of Education has been scheduled for 16<sup>th</sup> January 2021, Saturday for the Academic Year 2020 -2021, virtually, through Google Meet. The Link for the meeting is mentioned and will be shared again, an hour prior on the Official WhatsApp Group.

Time: 1.30 p.m.

Google Meet Link: <https://meet.google.com/bhg-ijuf-mcm>

The Agenda for the meetings are:

1. Discussion on evolving teaching-learning methodologies in the virtual environment.
2. Integration of various software applications.

Your presence will be truly valuable for the prosperity of the college.

Thanking You,

**Dr. B.S. Panigrahi**

I/C PRINCIPAL  
RAHUL COLLEGE OF EDUCATION  
Navghar Road, Bhayandar (E),  
Dist. Thane - 401 105.

**IQAC COORDINATOR**



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## Attendance Report of IQAC Meeting held on 16<sup>th</sup> January 2021,

Sr. No.	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1	Mr. Utsav R. Tiwari	Management Representative	
2	Dr. B.S. Panigrahi	Chairperson	
3	Mrs. Firoza Mirza	Teacher Representative	
4	Mrs. Sanjana Mishra	Teacher Representative	
5	Mrs. Joyce Britto	Teacher Representative	
6	Mrs. Janhavi Naik	Administrative Staff	
7	Ar. Rupali Gupte	Member from Local Society	
8	Dr. Suryabhushan Mishra	Student Representative	
9	Ms. Amita Dubey	Alumni Representative	
10	Mrs. Priyamvada Sharma	Employer	
11	Mr. Yigal Banker	IQAC Coordinator	

- Total Members Present – 11
- Total Member Absent - 0

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## MINUTES OF MEETING

**Minutes of IQAC meeting, held at 1:30 p.m., virtually via Google Meet Platform on 16th January, 2021**

NO.	Areas of Discussion	DETAILS
1	Meeting Commencement	<ul style="list-style-type: none"> <li>The meeting convened promptly at 1:30 p.m. via Google Meet, acknowledging the ongoing COVID-19 restrictions. The Principal, Dr. B.S. Panigrahi, initiated the proceedings by expressing gratitude for the collective dedication shown in adapting to the demands of online education.</li> </ul>
2	Note-Taking and Recording	<ul style="list-style-type: none"> <li>As all are working from home, the format for note-taking, presenting, and recording the minutes of meetings was updated with Dr. Panigrahi's consent due to inaccessibility of the system for developing the minutes.</li> </ul>
3	Review of Previous Meeting Minutes	<ul style="list-style-type: none"> <li>Mr. Yigal Banker read out the minutes from the previous meeting held on 07th September 2020 (Q2) before the committee.</li> </ul>
4	Third IQAC Meeting Overview	<ul style="list-style-type: none"> <li>The third IQAC meeting for the academic year 2020-21 was convened virtually. The Principal extended a warm welcome to all attendees and appreciated their unwavering dedication to maintaining the quality of education amidst the prolonged COVID-19 pandemic.</li> </ul>
5	Teaching-Learning Methodologies	<ul style="list-style-type: none"> <li>An extensive discussion on evolving teaching-learning methodologies in the virtual environment was held.</li> </ul>
6	Innovative Practices by Faculty	<ul style="list-style-type: none"> <li>Mrs. Sanjana Mishra provided an overview of innovative practices adopted by faculty members, including multimedia resources, virtual simulations, and collaborative projects to enhance the learning experience. The exchange of experiences highlighted the commitment to adapting and innovating in the new educational landscape.</li> </ul>
7	Webinar on Education and Assessment	<ul style="list-style-type: none"> <li>The recently organized webinar focused on education and assessment was discussed. Mrs. Krishna Tiwari, the keynote speaker, presented practical strategies for online assessments and ensuring uninterrupted learning. Her insights were well-received, and there was interest in organizing further webinars to explore best practices in online education.</li> </ul>
8	Examination Schedule Disruptions	<ul style="list-style-type: none"> <li>The disruptions caused by the pandemic on the examination schedule were addressed. Faculty Representative Mrs. Joyce Britto updated the committee on measures taken, including flexible assessment methods and alternative evaluation techniques, to ensure fairness and integrity in the assessment</li> </ul>






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9	Student Learning Experiences	Student representative Dr. Suryabhushan Mishra shared feedback on the interactive and engaging virtual classrooms. The importance of personalized feedback was emphasized, and concerns were raised about difficulties in accessing online resources. A discussion was prompted on additional support measures, such as tailored resource packs and periodic check-ins to address individual learning needs.
10	Support Measures for Online Resources	The meeting discussed additional support measures for students facing difficulties with online resources. These measures included creating tailored resource packs and conducting periodic check-ins to address individual learning needs.
11	Integration of Software Applications	The integration of various software applications and plugins to enhance the online teaching experience was explored.
12	Effective Use of Platforms	Mrs. Krishna Tiwari provided insights into the effective use of specific platforms for seamless interaction, collaborative projects, and real-time assessments. Faculty members engaged in a detailed discussion on leveraging these resources to optimize the virtual learning experience.
13	Suggestions for Software Tools	Mr. Utsav Tiwari suggested using software such as Desmos for online graphical calculations, Kahoot for quizzes, and Padlet for recording student reflections.
14	Mid-Course Curriculum Review	<b>Curriculum Review Discussion:</b> The committee conducted a mid-course review of the curriculum to assess its effectiveness in the virtual learning environment. <b>Review Findings:</b> Discussions highlighted areas for improvement, including integrating more interactive content and ensuring alignment with online teaching methodologies. <b>Action Plan:</b> A sub-committee was formed to implement necessary adjustments to the curriculum and ensure it meets current educational standards.
15	Conclusion	The Principal expressed gratitude to all attendees for their active participation and valuable contributions. He reiterated the college's commitment to providing quality education despite the challenges posed by the ongoing pandemic.

  
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