



PIONEERING EDUCATION  
\* SINCE 1992 \*

# RAHUL COLLEGE OF EDUCATION (ENGLISH MEDIUM)

(B.Ed., N.C.T.E Recg. No. WRC/5-6/89/2006. Dtd. 27/09/2006 Code No. APW03437/123403, NCTE Revised Order F. No. WRC/APW03437/123403/2015/152873 Dated. 19 Sept. 2015, Affiliated to The University of Mumbai Aff/Recog. 1/1249 of Dtd. 28 Feb. 2007, Govt. of Maharashtra, B.Ed. 2006/(503/06) MASHI-1, Dtd. 7 Oct. 2006) (M.Ed. NCTE Recg. No. WRC/5-6/110/2008/46779, Dated 18/11/2008, Govt. of Maharashtra No. M.Ed. / 2008/(416/08) Mashi-2 Dated. 15/07/2009, AFFILIATION NO. PG/2/3172 OF 2009 Dated 21/08/2009)

064

Ref.No.: OW.RCE.139.2023

Date:04/03/23

## NOTICE



Dear Members,

**Sub: Invitation to be a part of IQAC Meeting**

On behalf of Rahul College of Education, we extend an invitation to be a part of the Internal Quality Assurance Cell Meeting of our college for the Academic Year 22 – 23 on 11<sup>th</sup> March 2023 at 01.00 pm, IQAC meets to discuss various issues and suggestions related to the college's growth and welfare. Your cooperation will significantly aid our education group's qualitative development.

Mrs. Sanjana Mishra

I/C Principal

Mr. Pradeep Shukla

IQAC Coordinator

I/C PRINCIPAL  
RAHUL COLLEGE OF EDUCATION  
Navghar Road, Bhayandar (E),  
Dist. Thane - 401 105.

Managed by: Shree Rahul Education Society

C/o. Mother Mary's Jr. College, Navghar Road, Bhayandar (E), Thane 401105, Maharashtra.

☎ 022 - 28151122 / 33 ✉ rahul\_bed@rahuleducation.com 🌐 www.rahul-edr.org



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(N.C.T.E. Reg. No. WRC/5-6/89/2006 Dtd. 27/09/2006 CODE NO.AP/W03437/123403) AFFILIATED TO UNIVERSITY OF MUMBAI AFF/REGCG/1/248 OF 2007 Dtd.28 Feb.2007

**Agenda for the Internal Quality Assurance Cell Meeting on 11<sup>th</sup> March, 2023 are as follows:**

1. Reading out Minutes of Meeting of previous IQAC Meeting held on 5<sup>th</sup> November, 2022
2. Faculty & Students empowerment strategies.
3. Integrating technology
4. Initiatives for research, outreach activities, collaborations and linkages.
5. Discussion for the improvement of infrastructure and learning resources.
6. Financial management and resource mobilization.
7. Successful Launching and Execution of Best practices
8. Other initiatives of IQAC.

Mrs. Sanjana Mishra

I/C Principal

**I/C PRINCIPAL**  
**RAHUL COLLEGE OF EDUCATION**  
Navghar Road, Bhayandar (E),  
Dist. Thane - 401 105.



Mr. Pradeep Shukla

IQAC Coordinator



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Ref. No. O.W.RCE.142.2023

Date: 11<sup>th</sup> March, 2023

071

The following members were present for the IQAC Meeting A.Y. 2022-23

| Sr. No. | Name of the member          | Designation                     | Signature |
|---------|-----------------------------|---------------------------------|-----------|
| 1.      | Mr. Utsav Tiwari            | COO (Management)                |           |
| 2.      | Ms. Sanjana Mishra          | Chairperson ( I/C Principal)    |           |
| 3.      | Mr. Pradeep Shukla          | IQAC Co-ordinator               |           |
| 4.      | Ms. Janhavi Naik            | Administrative Officer          |           |
| 5.      | Mr. Yigal Banker            | Teacher Coordinator             |           |
| 6.      | Ms. Alka Jain               | Teacher Coordinator             |           |
| 7.      | Ms. .Dhanisha Benoy         | Teacher Coordinator             |           |
| 8.      | Ms. Sarita Vishwakarma      | Teacher Coordinator             |           |
| 9.      | Ms. Joyce Britto            | Teacher Coordinator             |           |
| 10.     | Dr. Pooja Vaibhav Birwatkar | Educationist                    | ONLINE    |
| 11.     | Ms. Drishti Sharma          | Nominee (Employer)              | ONLINE    |
| 12.     | Dr. Anju Arya               | Nominee (Industrialist)         | ONLINE    |
| 13.     | Ms. Aahuti Senapati         | Nominee (Parent Representative) | ONLINE    |
| 14.     | Ms. Uma Haritwal            | GS (Student Council)            | ONLINE    |
| 15.     | Mr. Vikash Tiwari           | Alumni Representative           |           |

Mrs. Sanjana Mishra

I/C Principal

**I/C PRINCIPAL.**  
RAHUL COLLEGE OF EDUCATION  
Navghar Road, Bhayandar (E),  
Dist. Thane - 401 105.



Mr. Pradeep Shukla

IQAC Coordinator

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Ref.no.O.W.158.2023

Date: 13/03/2023

100

### Minutes of Meeting and Action Plan

The following members were present for the Internal Quality Assurance Cell Meeting held on 11<sup>th</sup> March, 2023.

| Sr. No. | Name of the member          | Designation                     |
|---------|-----------------------------|---------------------------------|
| 1.      | Mr. Utsav Tiwari            | COO (Management)                |
| 2.      | Ms. Sanjana Mishra          | Chairperson ( I/C Principal)    |
| 3.      | Mr. Pradeep Shukla          | IQAC Co-ordinator               |
| 4.      | Ms. Janhavi Naik            | Administrative Officer          |
| 5.      | Mr. Yigal Banker            | Teacher Coordinator             |
| 6.      | Ms. Alka Jain               | Teacher Coordinator             |
| 7.      | Ms. .Dhanisha Benoy         | Teacher Coordinator             |
| 8.      | Ms. Sarita Vishwakarma      | Teacher Coordinator             |
| 9.      | Ms. Joyce Britto            | Teacher Coordinator             |
| 10.     | Dr. Pooja Vaibhav Birwatkar | Educationist                    |
| 11.     | Ms. Drishti Sharma          | Nominee (Employer)              |
| 12.     | Dr. Anju Arya               | Nominee (Industrialist)         |
| 13.     | Ms. Aahuti Senapati         | Nominee (Parent Representative) |
| 14.     | Ms. Uma Haritwal            | GS (Student Council)            |
| 15.     | Mr. Vikash Tiwari           | Alumni Representative           |



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## **Introduction**

Asst. Professor Dhanisha Benoy formally introduced all the members in the meeting.

## **AG 01:**

**Reading out Minutes of previous IQAC Meeting held on 5<sup>th</sup> November, 2022**

- IQAC Coordinator Mr. Pradeep Shukla read out the Minutes of Meeting in the meeting.

## **AG 02:**

**Faculty & Students empowerment strategies.**

### **Points of Discussion:**

**POD 1:** Attended Faculty Development Program organized by SNTD WU- JUHU on Research Methodology.

**POD 2:** I/C Principal Mrs. Sanjana Mishra Presented the Research Paper at the International Conference organized by St. Xaviers College (Autonomous). Asst. Professor Dhanisha Benoy attended the conference along with students of 1<sup>st</sup> & 2<sup>nd</sup> year.

**POD 3:** "Town Hall Lecture" Concept has been introduced by – Mr. Utsav Tiwari Sir, COO Rahul Education- Students & Faculties are actively involved.

**POD 4:** Rahul College of Education is hosting a FDP on Outcome Based Learning Theme from 23<sup>rd</sup> to 25<sup>th</sup> March, 2023.

**POD 5:** Transition 2K23 Annual Inter Collegiate Competition is being organized on 18<sup>th</sup> March, 2023. Participant – B.Ed. & M.Ed. Students.

**POD 6:** Also Co-Curricular Activities have been done such as Patang Utsav, Food- Fest 2k23, International Women's Day Celebration.

### **Details of Discussion:**

**DOD 1:** IQAC Coordinator kept the points of discussion in front of the members and informed about the various empowerment strategies adopted by the college for faculty & students such as participation in Faculty Development Program organized by SNTD WU Juhu on Research Methodology.

**DOD 2:** Also informed about the research paper presented by the Smt. Krishna Tiwari Joint Secretary to Rahul Education and I/C Principal Mrs. Sanjana Mishra Ma'am, at St. Xaviers



College (Autonomous) and Asst. Professor Dhanisha Benoy along with students of First & Second year participated in the seminar.

**DOD 3:** Mr. Yigal Banker Teacher Representative suggested to make Town Hall Lecture an Open Platform, it should focus upon skill based education, Financial Literacy, Marketing techniques, Communication other vocations which will help the pupil teachers to develop their Skills.

**DOD 4:** Sir, also suggested to invite speakers from the respective vocations to deliver the lecture rather than faculties taking the lectures.

**DOD 5:** Sir, even suggested renaming one of the competitions from Transition 2k23 the personality pageant to "BRAVURA" which means versatile educator. Which is a kind of talent hunt, which will analyze the skills & unique quality of the participants.

### **AG 03:**

#### **Integrating technology**

##### **Points of Discussion**

**POD 1:** Enhanced social media presence of institutions through facebook, linkedin and Instagram.

**POD 2:** Establishing LMS through Google Classroom.

**POD 3:** Virtual Presentation session on Contemporary Women Role Models.

##### **Details of Discussion**

**DOD 1:** IQAC Coordinator informed the members about the presence of the institution on social media platforms such as facebook, linked in, Instagram.

**DOD 2:** Even College has adopted google classroom as a LMS (Learning Management System) where faculties upload the notes, task & assignments. Even virtual presentation and non-virtual presentation was organized for the Interdisciplinary Course Papers.

**DOD 3:** Dr. Pooja Birwatkar Ma'am suggested to have a Ted Talks which can be later uploaded on the college social media platforms.

**DOD 4:** Mr. Yigal Banker Sir suggested having sessions on programming & Artificial Intelligence etc. which will enable the learners to be more tech savvy and incorporate the same in their classroom.



#### **AG 04:**

**Initiatives for research, outreach activities, collaborations and linkages.**

#### **Points of Discussion**

**POD 1:** Abstract Writing workshop by Dr. Anju Arya Ma'am & Competition for the same was held on 13th to 18th Jan, 2023.

**POD 2:** Successful completion of Internship under Indian Development Foundation

**POD 3:** Students participated in DLLE Fest "UDAAN" organized by University of Mumbai.

**POD 4:** Annapurna project successfully completed by the students under DLLE.

**POD 5:** New Collaboration with Edunet Foundation on 25<sup>th</sup> February, 2023.

**POD 6:** Asst. Prof Alka Jain will be presenting research paper at National Seminar on Theme "Women Empowerment- looking backward, looking forward organized by Seva Sadan College of Education.

#### **Details of Discussion**

**DOD 1:** IQAC Coordinator informed the members about the initiatives taken under the R & D by organizing the workshop on Abstract Writing by Dr. Anju Arya Ma'am, and competition for the same which was held on 13<sup>th</sup> to 18<sup>th</sup> Jan, 2023.

**DOD 2:** Also, informed the members about the new linkage of Rahul College of Education with Edunet Foundation by signing a MoU for expanding the horizon for students with the skill build program offered by Edunet.

**DOD 3:** Even informed about the successful completion of Internship through Indian Development Foundation at Shresthatam Street School & Adarsh Vidya Mandir Marathi Medium School where students took lectures, developed teaching aids and also performed administrative work as allotted by the internship schools.

**DOD 4:** Even students participated in UDAAN fest organized by the Department of Lifelong Learning & Extension, University of Mumbai and our students participated in street play activity, our student from Second Year won 1<sup>st</sup> position in Creative Writing Competition.

**DOD 5:** Asst. Prof Alka Jain presenting a research paper on "Women Empowerment- looking backward, looking forward" organized by Seva Sadan College of Education.



**AG 05:**

**Discussion for the improvement of infrastructure and learning resources.**

**Points of Discussion:**

**POD 1:** Method rooms (Pedagogy based)

**POD 2:** Extension in ICT Tools

**Details of Discussion:**

**DOD 1:** IQAC Coordinator placed the recommendation to the management for the expansion of IT Infrastructure to enable the learning resources and also pedagogy based practical rooms.

**AG 06:**

**Financial management and resource mobilization.**

**Points of Discussion**

**POD 1:** Have asked all the concerned Committees for Budget requirement for the next A.Y. 2023 -2024. Requirements need to be submitted by 31st March, 2023

**Details of Discussion**

**DOD 1:** IQAC Coordinator informed the members that the Budget requirements have been asked by the all concerned committees head for the next A.Y. 2023 – 2024 which will be presented to the management for approval.

**AG 07:**

**Successful Launching and Execution of Best practices & Distinctiveness**

**Points of Discussion**

**POD 1:** Rupantaran 4ME field visit was successfully completed by the students of Sem 3 & its Presentation Competition was held on 09th March, 2023.

**POD 2:** Saarthi - Educational Clinic - CTET 2022 11/30 students successfully cleared.

**POD 3:** Adhista - Baseline Assessment has been pipelined and will be launched in the month of April, 2023.

**POD 4:** Future Plan: Gallery Walk Based on SDG.





### **Details of Discussion**

**DOD 1:** IQAC Coordinator informed the members about the successful launching & execution of the college distinctiveness Rupantaran 4ME (Field Visit) which helped the students of second year in multiple ways by enhancing their horizon and building up the experiences which can be incorporated into the classroom.

**DOD 2:** IQAC Coordinator also informed the members about the achievements of the students in CTET.

**DOD 3:** Also, informed about the future projects under R&D Cell Adhista - Baseline Assessment has been pipelined and will be launched in month of April, 2023 and Gallery Walk Based on SDG

### **AG 08:**

#### **Other initiatives of IQAC.**

IQAC Coordinator informed about the initiatives under the pipeline.

- Waste Disposal Management & E- Waste Management.
- Alumni meet
- Discussion on Students portfolio planning
- Preparing of AQAR
- Planning of Academic Calendar for A.Y. 2023-2024
- Workload distribution for A.Y. 2023 - 2024
- MH- CET Guidance Session



❖ The Meeting ended with the formal vote of thanks & date for the next meeting will be Informed soon.

A handwritten signature in black ink, appearing to read "Pradeep", written over a horizontal line.

**Prepared By**  
**Mr. Pradeep Shukla**  
**IQAC Coordinator**

A handwritten signature in black ink, appearing to read "Sanjana", written over a horizontal line.

**Checked & Verified By**  
**Mrs. Sanjana Mishra**  
**I/C Principal**

A handwritten signature in black ink, appearing to read "Utsav", written over a horizontal line.

**Approved By**  
**Mr. Utsav Tiwari**  
**COO, Rahul Education**