



PIONEERING EDUCATION  
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# RAHUL COLLEGE OF EDUCATION (ENGLISH MEDIUM)

(B.Ed., N.C.T.E Recg. No. WRC/5-6/89/2006. Dtd. 27/09/2006 Code No. APW03437/123403, NCTE Revised Order F. No. WRC/APW03437/123403/2015/152873 Dated. 19 Sept. 2015, Affiliated to The University of Mumbai Aff/Recog. 1/1249 of Dtd. 28 Feb. 2007, Govt. of Maharashtra, B.Ed. 2006/(503/06) MASHI-1, Dtd. 7 Oct. 2006) (M.Ed. NCTE Recg. No. WRC/5-6/110/2008/46779, Dated 18/11/2008, Govt. of Maharashtra No. M.Ed. / 2008/(416/08) Mashi-2 Dated. 15/07/2009, AFFILIATION NO. PG/2/3172 OF 2009 Dated 21/08/2009)

## NOTICE FOR INTERNAL QUALITY ASSURANCE CELL MEETING

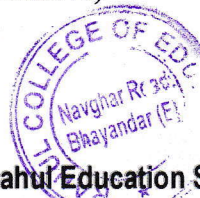
The Internal Quality Assurance Cell (IQAC) meeting will be held in the Board Room of Rahul College of Education on 16<sup>th</sup> January, 2024 at 10.00 am to transact the following agenda.

### AGENDA

- To discuss the Institutional Preparedness for NEP 2020.
- To discuss the Institutional Best Practices
- To discuss the Institutional Distinctiveness
- To discuss the Curricular Aspects of the Academic programs and suggest improvements
- To discuss the Teaching-Learning Process and suggest improvement
- To discuss the initiatives taken to sensitize/promote Research development, consultancy and entrepreneurship climate in the Institution.
- To discuss the Infrastructure, Library and Learning Resources
- To discuss the Student Support and Progression
- To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments (Governance, Leadership and Management)
- To discuss the Institutional Values
- To discuss strategies for implementing future plans of action.
- Any other point with permission of the chair.

### Members:

Mr. Utsav R. Tiwari - Management Representative  
Dr. Frances Vaidya – Chairperson  
Mr. Yigal Banker - IQAC Coordinator  
Ms. Sanjana Mishra – Vice Principal  
Dr. Sangeeta Gole - Advisor  
Ms. Janhavi Naik - Administrative Officer  
Ms. Alka Jain - Representative of the Teaching Faculty  
Ms. Jaya Pathak - Representative of the Teaching Faculty  
Ms. Sarita Vishwakarma- Representative of the Teaching Faculty  
Ms. Riya Singh - Representative of the Teaching Faculty  
Ms. Joyce Britto - Representative of Teaching Faculty  
Dr. Pooja Vaibhav Birwatkar - Educationist  
Mrs. Drishti Sharma - Nominee (Employer)  
Ms. Kavita Mishra- Nominee (Parent Representative)  
Ms. Shraddha Mishra -GS (Student Council)  
Mr. Vikash Tiwari - Alumni Representative



*[Handwritten Signature]*

PRINCIPAL  
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RAHUL COLLEGE OF EDUCATION  
Navghar Road, Bhayandar (E)  
Dist. Thane - 401105

Managed by: Shree Rahul Education Society

C/o. Mother Mary's Jr. College, Navghar Road, Bhayandar (E), Thane 401105, Maharashtra

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O-W-RCOE-104-2023-24

Attendance Report of IQAC Meeting held on 16th January 2024

SR. NO.	NAME OF THE MEMBER	DESIGNATION	Signature
1	Mr Utsav Tiwari	COO(Management)	
2	Dr. Frances Vaidya	Chairperson	
3.	Mr. Yigal Banker	IQAC Coordinator	
4.	Ms.Sanjana Mishra	(Vice Principal)	
5.	Dr. Sangeeta Gole	Advisor	
6.	Ms.Janhavi Naik	Administrative Officer	
7.	Ms. Alka Jain	Representative of the Teaching Faculty	
8.	Ms. Jaya Pathak	Representative of the Teaching Faculty	
9	Ms. Sarita Vishwakarma	Representative of the Teaching Faculty	
10.	Ms. Riya Singh	Representative of the Teaching Faculty	
11.	Ms. Joyce Britto	Representative of the Teaching Faculty	
12.	Dr. Pooja Vaibhav Birwatkar	Educationist	ONLINE
13.	Ms. Drishti Sharma	Nominee(Employer)	
14	Ms.Kavita Mishra	Nominee (Parent Representative)	
15	Ms.Shradha Mishra	GS(Student Council)	
16	Mr. Vikash Tiwari	Alumni Representative	
17.	Dr.Deepti Sadvelkar	Special Invitee	

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### **Minutes of Internal Quality Assurance Cell (IQAC)**

The Internal Quality Assurance Cell (IQAC) meeting was held in the Boardroom of Rahul College of Education on 16<sup>th</sup> January, 2024 at 10.00 am.

Dr. Frances Vaidya, Principal of Rahul college of Education welcomed everyone and introduced the members present in the meeting. Dr. Frances Vaidya requested IQAC coordinator Mr. Yigal Banker to present the slides.

The following agenda was transacted.

#### **AG01 -To discuss the Institutional Preparedness for NEP 2020.**

##### **Points of Discussion:**

**POD 1:** Four Years Degree Programme with multiple entry and exit from Programme additional credits for UG.

**POD 2:** Multidisciplinary approach for Programmes at Undergraduate level

**POD 3:** Integrated Programmes such as UG+PG, PG+PhD

**POD 4:** Vocational Skill and skill enhancement Courses

**POD 5:** Collaborations among the colleges / institutions to achieve the multidisciplinary objective

**POD 6:** Experiential learning boosted through various field projects, research projects, on job training, internships and apprentice opportunities

**POD 7:** Co-curricular and extra-curricular activities are under credit framework

##### **Details of Discussion:**

**DOD 1:** Dr. Deepti Sadvelkar, Principal of Shri K.L Tiwari, Degree College of Commerce and Science, a special invitee, at the IQAC meeting, briefed us about NEP 2020 policy suggesting that Institutions should start Major/ Minor courses for the upcoming A.Y which can be offered to give additional credits to students. In addition, Dr. Pooja Birwatkar, Principal of K. J Somaiya College of Education, an educationist replied in favor of adding courses like technical, fashion etc. to the minor courses with our B.Ed. Programme. Mr. Utsav Tiwari, Chief Operating Officer of Rahul Education expressed his concern as NCTE does not provide guidelines regarding credits of such courses. Dr. Sangeeta Gole provided a solution stating that at the institution level add on courses could be provided with the necessary credits.

**DOD 2:** Dr Deepti highlighted the integration of Art & Drama in curriculum according to NEP 2020. To support the discussion Dr. Pooja suggested the collaboration and internal exchanges in the form of MOU to conduct online sessions/ workshops.





**DOD 3:** Dr Sangeeta Gole suggested B.Ed + M.Ed with qualified teachers for A.Y. 2025–26.

**DOD 4:** Dr Frances Vaidya suggested SWOC analysis to identify the needs of learners. To support Mr Utsav Tiwari suggested creating a bucket of courses as per student choice based on college vision and programme objectives and finding the area of skills. He also suggested that students can prepare their own Digital Calendar of the courses they have completed within the two years programme that will enhance their portfolio. To support the same Dr. Sangeeta Gole suggested there should be such courses to help in career ahead.

**DOD 5:** Dr. Pooja Birwatkar suggested collaboration in the form of Faculty and student exchange programmes by signing MOU's. To which the Principal of Rahul College of Education also gave her consent.

**DOD 6:** With regards to internship Dr Sangeeta Gole suggested that a checklist of the observation sheet should be given to the school principals or the teacher educators. Dr Frances Vaidya suggested adding outside schools, apart from Rahul Education should be included for the internship. To support this Mr. Utsav Tiwari suggested of sending students to outside schools for 2 days internship and once back they can share their learning experiences with their peers. Dr. Sangeeta Gole suggested various schools eg MP Shah School for internship. She also suggested meeting with school heads to orient to school heads regarding internship objectives.

#### **AG02 - To discuss the Institutional Best Practice.**

**DOD -** In the regards of Rupantram4Me Ms. Sarita gave the gist of the programme. Dr Frances Vaidya suggested opting different names for every year based on its objectives. To this Mr. Utsav showed his approval. Further Dr Sangeeta Gole suggested linking UTSAV FEST with K.A.V.S. Integrated Approach

#### **AG03 - To discuss the Institutional Distinctiveness**

**DOD -** Dr Sangeeta Gole suggested conducting a training programme on 21st century skills, inclusion and critical thinking. To support this Mr. Utsav Tiwari suggested pairing teacher educators with school teachers on practical aspects also emphasized on research culture in teachers. Dr Frances Vaidya shared her vision where each teacher educator based on the action research of mentee's will conduct cumulative research.

#### **AG04- To discuss the Curricular Aspects of the Academic programs and suggest improvements**

##### **Points of Discussions**

**POD 1** 360-degree mechanism feedback

**POD 2** Technology Assistance

**POD 3** Admission of Differently abled students



### **Details of Discussion**

**DOD 1:** Dr. Frances Vaidya informed college does take qualitative as well as quantitative feedback after each programme held. This is then analysed and teachers write a research paper based on the analysis and publish it.

**DOD 2:** Dr Frances Vaidya requested for training the faculty for the same specially in LMS. Training by staff to the non-teaching staff was also discussed. Dr. Sangeeta Gole suggested having software's for teaching and learning.

**DOD3:** Dr Sangeeta Gole suggested training the teachers educator to cater the needs of differently abled students by sensitizing them. To this Dr Deepti suggested collaborating or visiting Humsafar trust and Dr. Sangeeta Gole madam added include Angel Express.

### **AG05- To discuss the Teaching-Learning Process and suggest improvement**

**DOD:** Dr. Frances Vaidya shared her vision preparing MOOC courses under the banner of RCOE. The expertise of faculty could be utilized and prepare a MOOC course on 21<sup>st</sup> Century skills. She recommended to have specialized or expertise teacher educator on pedagogy subjects of Mathematics and Science.

### **AG06-To discuss the initiatives taken to sensitize/promote Research development, consultancy and entrepreneurship climate in the Institution.**

**DOD:** Dr Frances Vaidya suggested giving the faculty opportunities for Research, publication of research papers, publishing reference books and seminar presentations.

### **AG07-To discuss the Infrastructure, Library and Learning Resources.**

**DOD:** Dr Frances Vaidya highlighted the dire need for fulfilling the requirements as per the NAAC Criteria 4 listed below.

- Curriculum laboratory
- Up gradation and Automation of Library
- LCD
- More E – book
- More E- Journals

To this Mr. Utsav Tiwari agreed to fulfill the essential NAAC requirements.

### **AG08-To discuss the Student Support and Progression**

**DOD:** To this Ms. Riya Singh presented the gist of Criterion 5. Dr. Sangeeta Gole suggested checking the content, objectives, and full profile of the internship offered by Orange Slate before sending the students for internship.



**AG09-To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments (Governance, Leadership and Management)**

**DOD:** Dr. Frances Vaidya suggested the need of qualification upgradation of faculty. She informed the members that the faculty were permitted to do another post-graduation in their respective pedagogy and clear their SET to be fully qualified

Collaboration with other university needed to be focused on she further stated. She informed the members that the staff were given freedom to search for Funding by ICSSR, UGC NCW.

**AG10-To discuss the Institutional Values**

**DOD :** Ms. Sanjana Mishra gave the gist according to the criteria 6 .

**AG11-To discuss strategies for implementing future plans of action.**

**DOD :** To inform the status of NAAC criteria, Dr Frances Vaidya showed the progressive report of all the NAAC criterions. Dr. Sangeeta Gole said that there was still a long way to go although stability, sustainability and alertness of staff has been now channelized. She concluded stating that the staff now knows the way, walks toward the paths of progress through the guidance provided by the principal.

The meeting was concluded with a vote of thanks by Sanjana Mishra.

A handwritten signature in blue ink, appearing to read "Jaya".

**Prepared by  
Ms. Jaya Pathak  
Assistant Professor  
Rahul College of Education**

A handwritten signature in blue ink, appearing to read "Frances".

**Confirmed & Verified by  
Dr. Frances Vaidya  
Principal  
Rahul College of Education**

A handwritten signature in blue ink, appearing to read "Utsav".

**Approved by  
Mr. Utsav Tiwari  
COO  
Rahul Education**