



# RAHUL COLLEGE OF EDUCATION (ENGLISH MEDIUM)

(B.Ed., N.C.T.E Recg. No. WRC/5-6/89/2006. Dtd. 27/09/2006 Code No. APW03437/123403, NCTE Revised Order F. No. WRC / APW03437 / 123403/2015 / 152873 Dated. 19 Sept. 2015, Affiliated to The University of Mumbai Aff/Recog.1/1249 of Dtd. 28 Feb. 2007, Govt. of Maharashtra, B.Ed. 2006/(503/06) MASHI - 1, Dtd. 7 Oct. 2006) (M.Ed. NCTE Recg. No.WRC/5-6/110/2008/46779, Dated 18/11/2008, Govt. of Maharashtra No.M.Ed. / 2008/(416/08) Mashi-2 Dated.15/07/2009, AFFILIATION NO. PG/2/3172 OF 2009 Dated 21/08/2009)



## ACTION TAKEN REPORT

DATE: 20<sup>th</sup> January, 2021

NO.	Areas of Discussion	ACTION TAKEN
1	Meeting Commencement	<ul style="list-style-type: none"><li>• <b>Meeting Initiation:</b> The meeting was held promptly at 1:30 p.m. via Google Meet. The Principal, Dr. B.S. Panigrahi, expressed gratitude for adapting to online education demands amid COVID-19 restrictions.</li></ul>
2	Note-Taking and Recording	<ul style="list-style-type: none"><li>• <b>Format Update:</b> Updated the format for note-taking, presenting, and recording the minutes of meetings due to remote working conditions and inaccessibility of the system, with Dr. Panigrahi's consent.</li></ul>
3	Review of Previous Meeting Minutes	<ul style="list-style-type: none"><li>• <b>Minutes Reading:</b> Mr. Yigal Banker read out the minutes from the previous meeting dated 07th September 2020 (Q2) for review and approval by the committee.</li></ul>
4	Third IQAC Meeting Overview	<ul style="list-style-type: none"><li>• <b>Meeting Overview:</b> The third IQAC meeting for the academic year 2020-21 was convened virtually. The Principal welcomed attendees and appreciated their dedication to maintaining education quality during the pandemic.</li></ul>
5	Teaching-Learning Methodologies	<ul style="list-style-type: none"><li>• <b>Discussion:</b> Held an extensive discussion on evolving teaching-learning methodologies in the virtual environment. This included sharing insights on new approaches and tools for effective online education.</li></ul>
6	Innovative Practices by Faculty	<ul style="list-style-type: none"><li>• <b>Overview of Practices:</b> Mrs. Sanjana Mishra presented innovative practices adopted by faculty members, such as multimedia resources, virtual simulations, and collaborative projects. These practices aimed to create a more engaging learning experience for students. Faculty members shared their experiences and insights.</li></ul>
7	Webinar on Education and Assessment	<ul style="list-style-type: none"><li>• <b>Webinar Discussion:</b> Discussed the recent webinar on education and assessment organized with Mrs. Krishna Tiwari as the keynote speaker. Her presentation on online assessments and uninterrupted learning was well-received, and there was interest in organizing further webinars on best practices in online education.</li></ul>
8	Examination Schedule Disruptions	<ul style="list-style-type: none"><li>• <b>Update on Disruptions:</b> Mrs. Joyce Britto provided an update on measures taken to address disruptions caused by the pandemic on the examination schedule. This included implementing flexible assessment methods and alternative evaluation techniques to ensure fairness and integrity.</li></ul>
9	Student Learning Experiences	<ul style="list-style-type: none"><li>• <b>Student Feedback:</b> Dr.Suryabhushan Mishra shared student feedback</li></ul>

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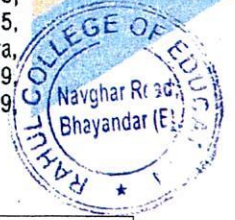




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		maintain interactive classrooms. Concerns were raised about accessing online resources, leading to discussions on additional support measures like tailored resource packs and periodic check-ins.
10	Support Measures for Online Resources	<ul style="list-style-type: none"><li>• <b>Support Measures:</b> Discussed and planned additional support measures for students facing technological constraints, including creating tailored resource packs and conducting periodic check-ins to address individual learning needs.</li></ul>
11	Integration of Software Applications	<ul style="list-style-type: none"><li>• <b>Software Integration:</b> Explored the integration of various software applications and plugins to enhance the online teaching experience.</li></ul>
12	Effective Use of Platforms	<ul style="list-style-type: none"><li>• <b>Platform Insights:</b> Mrs. Krishna Tiwari provided insights into the effective use of platforms for seamless interaction, collaborative projects, and real-time assessments. Faculty members discussed and shared best practices for utilizing these resources to optimize the virtual learning environment.</li></ul>
13	Suggestions for Software Tools	<ul style="list-style-type: none"><li>• <b>Tool Suggestions:</b> Mr. Utsav Tiwari suggested using specific software tools such as Desmos for graphical calculations, Kahoot for quizzes, and Padlet for recording student reflections. These tools were considered for integration into the online teaching strategy.</li></ul>
14	Mid-Course Curriculum Review	<ul style="list-style-type: none"><li>• <b>Curriculum Review:</b> Conducted a mid-course review of the curriculum to assess its effectiveness in the virtual learning environment.</li><li>• <b>Findings:</b> Identified areas for improvement, including enhancing interactive content and aligning the curriculum with online teaching methodologies.</li><li>• <b>Action Plan:</b> Formed a sub-committee to implement necessary curriculum adjustments and ensure alignment with educational standards.</li></ul>
15	Conclusion	<ul style="list-style-type: none"><li>• <b>Meeting Conclusion:</b> The Principal expressed gratitude to attendees for their active participation and valuable contributions. Reiterated the college's commitment to providing quality education despite ongoing pandemic challenges</li></ul>

*Souh*  
IQAC COORDINATOR

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*(Signature)*

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